



EXTERNAL JOB POSTING

Job Title: Cleaner **Job Posting:** # 1046
Program: Maintenance **Effective Date:** ASAP
Posting Date: December 3rd, 2018 **Posting Closing:** December 17th, 2018 @4PM
Status: Part-time, permanent, union

Purpose: To ensure a high standard of cleanliness and neatness the Cleaner performs general housekeeping activities within the established guidelines for health and safety, infection control and quality management.

Duties:

1. Welcome and interact with those accessing the program and be available and approachable.
2. Complete a daily, weekly, & monthly checklist of cleaning requirements in and around the facility.
3. Responsible for keeping all areas in good order, well supplied and clean up to established health and safety standards.
4. Operate various types of cleaning equipment to complete required tasks.
5. Provide support for other staff in emergency situations.
6. Work with volunteers and staff in team approach.
7. Participate in unit/staff meetings.
8. Other duties as assigned.

Qualifications:

1. Minimum high school diploma with further courses in janitorial, hygiene and infection control.
2. Two (2) years' experience in maintaining the cleanliness of a similar facility
3. Sensitivity to work in a culturally diverse program and the ability to work with marginalized persons
4. First aid and C.P.R. and Nonviolent crisis intervention training.
5. Safe Food Handling Certificate
6. Flexibility to work day, evening and weekend hours as scheduled
7. Must be able to travel between various locations across the city

Competencies

Customer Service

1. Builds constructive relationships characterized by a high level of acceptance, cooperation and mutual respect
2. Helps to create and contributes to a work environment that embraces and appreciates diversity
3. Values and respects the internal and external customers to the organization

Accountability

1. Takes personal responsibility for the quality and timeliness of their work, and team work
2. Believes, respects and adheres to the vision, mission and values of Wesley Urban Ministries

Commitment

1. Demonstrates an understanding of Wesley Urban Ministries Mission, Vision and Values through service delivery approach
2. Acts with integrity
3. Demonstrates a knowledge of the code of ethics of working in social services
4. Adapts to changing program requirements, conditions and work responsibilities

Interested applicants please send resumes including cover letter to: hr@wesley.ca

Wesley Urban Ministries is an equal opportunity employer which embraces diversity. We encourage applications from all qualified applicants. Only candidates selected for an interview will be contacted. No phone calls please. More information about Wesley can be found on our website at www.wesley.ca. Job applicants requiring accommodation to participate in the hiring process should contact the Human Resources Department at hr@wesley.ca.