



**Support, every step of the way**

### **JOB DESCRIPTION**

**Job Title:** Youth Worker

**Job #:** 976

**Program:** Teen Drop In

**Effective Date:** ASAP

**Posting Date:** June 6, 2018

**Posting Closing:** June 13, 2018 @4PM

**Status:** part-time; contract

**Location:** Beasley Community Centre/Betty Brooks Community Centre

**NOTE:** This is an 8 week contract position that requires the successful candidate to work 30 hours per week.

**PURPOSE:** The Youth Worker will be responsible for working with the Manager, Youth Services and other staff to support and facilitate a recreational, social and educational summer Teen Program for individuals aged 13 to 18.

#### **DUTIES:**

1. Welcome and interact with participants, be approachable and provide information and referrals as appropriate.
2. With the support of the participants, Support Staff and Manager, develop and implement recreational, social, and educational programming.
3. Participate in and coordinate the making of snacks and other cooking activities.
4. Be an active participant, engaged and role model for the youth.
5. Participate fully in staff and in-service meetings.
6. Assist in collecting information for statistics, reports, etc. as required.
7. Sign in/ orientation to program.
8. Participate in professional development activities as required.
9. Participate in regular supervision meetings with next level of supervision.
10. Complete cleaning duties and security checks.
11. Follow agency and program policies and procedures.
12. Other duties as assigned.

#### **QUALIFICATIONS:**

1. Minimum of C.Y.W., S.S.W., Rec. leadership. diploma or a degree in a related discipline.
2. At least two years experience working with urban core youth.

3. Experience and sensitivity in working with a multicultural community.
4. Advance computer skills.
5. Some experience in Food Preparation and Food Safe Handling practices.
6. Fluency in other languages an asset.
7. Good communications skills.
8. Must be willing to work flexible hours.
9. Non violent crisis intervention and 1<sup>st</sup> aid/CPR training.

## **Competencies**

### **Customer Service**

1. Builds constructive relationships characterized by a high level of acceptance, cooperation and mutual respect
2. Helps to create and contributes to a work environment that embraces and appreciates diversity
3. Values and respects the internal and external customers to the organization

### **Accountability**

1. Takes personal responsibility for the quality and timeliness of their work, and team work
2. Believes, respects and adheres to the vision, mission and values of Wesley Urban Ministries

### **Commitment**

1. Demonstrates an understanding of Wesley Urban Ministries Mission, Vision and Values through service delivery approach
2. Acts with integrity
3. Demonstrates a knowledge of the code of ethics of working in social services

**Interested applicants please send resumes including cover letter and salary expectations to:**

[hr@wesley.ca](mailto:hr@wesley.ca)

Wesley Urban Ministries is an equal opportunity employer which embraces diversity. We encourage applications from all qualified applicants. Only candidates selected for an interview will be contacted. No phone calls please. More information about Wesley can be found on our website at [www.wesley.ca](http://www.wesley.ca). Job applicants requiring accommodation to participate in the hiring process should contact the Human Resources Department at [hr@wesley.ca](mailto:hr@wesley.ca).