



Support, every step of the way

EXTERNAL JOB POSTING

Job Title Outreach Life Skills Facilitator

Program: Transitions to Home

Posting Date: March 8, 2018

Status: Full-time; permanent; Union

Job Posting #: 927

Effective Date: ASAP

Posting Closing: March 22, 2018 @4PM

Note: Program operates out of a drop down office. The Outreach-Life Skills Facilitator will be mobile in the community, expected to travel within the community to clients' homes, and support clients in the community.

Purpose: Within a multi-disciplinary team, actively provide through outreach, support and life skills training to individuals who are homeless, precariously housed and highly marginalized within our Day Centre and Transition to Homes program and in the community. This position uses a collaborative approach working with an intensive case manager to identify the need. Position requires a large degree of independent work and high motivation to act as liaison and representative of Wesley Urban Ministries in the broader community. The position works to enrich the quality of life of the client, and promote their full and meaningful inclusion in the community.

Duties:

1. Collaboratively, and efficiently, work within a multi-disciplinary team of health and social service professionals.
2. Collaborate with community partners to ensure client access to community based supports.
3. Develop, implement, facilitate, and co-facilitate therapeutic workshops, social/recreational and life skills based activities for clients that support improving clients' self-efficacy/self-esteem, coping skills and overall abilities to live independently.
4. Proactively engage individual clients to assess their readiness, motivation and confidence to move through change using a strengths based, non-judgmental, client centered approach.
5. Leads and/or participates in the development of client-centered goal based case plans
6. Assist with program assessments, goal planning, and appropriate referrals of clients to facilitate client movement through the program and connection to community resources.
7. Actively develops and encourages client-led activities.
8. Coordinate life skills activities including, meal planning, budgeting, shopping and cooking with in the clients home, at Day Centre or other community locations.
9. Plans and develops group activity calendars with respect to recreation needs of program client group.

10. Accompany clients in the community as needed.
11. Document, as required, within individual client files and program communication logs and data bases.
12. Respond according to program protocols to emergency or crisis situation.
13. Attend and participate in all relevant staff meetings and training opportunities, as requested.
14. Attend and participate in community meetings.
15. Develop and provide aftercare support within the community to clients who have transitioned through the program.
16. Provide coverage, for other employees on shift, as required.
17. Provide administrative support as required.
18. Other duties as assigned.

Qualifications:

1. Post-secondary degree/diploma in Human Services or related field with a background in recreation leadership and/ life skills facilitator or related experience.
2. Experience in effectively working with adults living with a dual diagnosis, concurrent disorder, complex needs, vulnerable persons, and homelessness.
3. Experience in the planning, preparation of social and recreational activities including meals and food handling.
4. Strong administrative and planning skills.
5. Experience providing client-centered services within a multi-disciplinary team of providers.
6. Excellent communication and documentation skills in English are required; fluency in a second language relevant to the community is an asset.
7. Ability to demonstrate patience, compassion, non-judgement and flexibility.
8. Non-violent crisis intervention; first aid/CPR; and Food Safe Handler training certification are required.
9. Must be able to meet the travel requirements of the position.

Competencies:

Customer Service

1. Builds constructive relationships characterized by a high level of acceptance, cooperation and mutual respect;
2. Helps to create and contributes to a work environment that embraces and appreciates diversity;
3. Values and respects the internal and external customers to the organization.

Accountability

1. Takes personal responsibility for the quality and timeliness of their work, and team work;
2. Believes, respects and adheres to the vision, mission and values of Wesley Urban Ministries.

Commitment

1. Demonstrates an understanding of Wesley Urban Ministries Mission, Vision and Values

- through service delivery approach;
2. Acts with integrity;
 3. Demonstrates knowledge of the code of ethics of working in social services.

Please send resumes to: hr@wesley.ca.

Wesley Urban Ministries is an equal opportunity employer. We encourage applications from all qualified applicants. Only candidates selected for an interview will be contacted. No phone calls please. More information about Wesley can be found on our website at www.wesley.ca. Job applicants requiring accommodation to participate in the hiring process should contact the Human Resources Department at hr@wesley.ca.