



Support, every step of the way

EXTERNAL JOB POSTING

Job Title: Youth Worker

Program: Wesley Youth Housing

Posting Date: December 6, 2017

Status: Relief; union

Job Posting #: 879

Effective Date: ASAP

Posting Closing: December 22, 2017

PURPOSE: Through a staged youth transitional housing program for youth 16-21 who are homeless/ at imminent risk of homelessness. The program will provide an individualized and strengths-based approach with each young person to help them achieve their goals of independent living.

DUTIES:

1. Ability to establish a strong positive rapport with youth by being friendly, non-judgmental, non-intrusive, and approachable.
2. Oversee the 19 unit program and residents, handling issues that may arise.
3. Engage youth in a meaningful way providing Counseling, Case Management, information, support and advocacy.
4. Ensure accurate and appropriate case co-ordination is offered and that accurate/updated client files are maintained and that challenging cases/concerns are raised at unit meetings, with Manager and/or with case conferencing always with appropriate disclosures on file and legislation adhered to.
5. Complete intake and discharge process for youth new to the program.
6. Be knowledgeable of and adhere to the purpose, goals, objectives, operational procedures of the program and organizational policies.
7. Work with community partners and ensure proper communication and sharing of information.
8. Maintain an awareness of other social service agencies in the Hamilton Region and a working knowledge of the legislation that affects the target population of the program.
9. Ensure safety of team and safety of all program participants.
10. Facilitate and/or organize social/ recreational groups and activities for youth as required
11. Complete statistics, client files, daily log, and other administrative documentation, as required.
12. Participate in staff development and team meetings.
13. Lead by example in client interactions for seconded/liaison staff, volunteers, relief staff and students, identifying any issues or concerns to the program manager.
14. Attend weekly team meetings.
15. Prepare vacant bedrooms and apartments for move-ins and perform cleaning duties such as mopping, sweeping and staging living spaces.

16. Other duties as assigned.

QUALIFICATIONS:

1. Relevant University degree or CYW / SSW diploma from a recognized 2 year college program.
2. At least three years experience working with street involved/homeless youth.
3. Experience in a transitional housing setting an asset.
4. Experience in group facilitation and/or coordinating group activities.
5. Proven Case Management experience
6. Excellent written and oral communications skills in English; fluency in French or another second language is an asset.
7. Ability to commit to a flexible work schedule including evenings, overnights, weekends and holidays is required.
8. Non-violent crisis intervention and 1st aid/CPR training is required.
9. Possession of strong computer and software skills.

Competencies

Customer Service

1. Builds constructive relationships characterized by a high level of acceptance, cooperation and mutual respect
2. Helps to create and contributes to a work environment that embraces and appreciates diversity
3. Values and respects the internal and external customers to the organization

Accountability

1. Takes personal responsibility for the quality and timeliness of their work, and team work
2. Believes, respects and adheres to the vision, mission and values of Wesley Urban Ministries

Commitment

1. Demonstrates an understanding of Wesley Urban Ministries Mission, Vision and Values through service delivery approach
2. Acts with integrity
3. Demonstrates a knowledge of the code of ethics of working in social services
4. Adapts to changing program requirements, conditions and work responsibilities

Interested candidates should send resume with cover letter to: hr@wesley.ca

Wesley Urban Ministries is an equal opportunity employer. We encourage applications from all qualified applicants. Only candidates selected for an interview will be contacted. No phone calls please. More information about this and other programs operated by Wesley can be found on our website at www.wesley.ca. Job applicants requiring accommodation to participate in the hiring process should contact the Human Resources Department at hr@wesley.ca.