



Support, every step of the way

INTERNAL / EXTERNAL JOB POSTING

Job Title: Outreach Worker

Job Posting #: 833

Program: Day Centre

Rate of Pay: \$16.56/hr

Classification: B

Effective Date: ASAP

Posting Date: July 4, 2017

Posting Closing: July 11, 2017 @4PM

Status: part-time, permanent, Union

Hours of Work: 1 positions – 25 hours per week

Note: Hours of work for all positions include day and weekend shifts. On-call responsibilities are part of regular duties.

PURPOSE: Provide support and assistance to people accessing Wesley Day Centre and participate in the overall operation of the program.

DUTIES:

1. Assists in the active engagement of day program participants who are homeless, live in shelters or are vulnerably housed in the wider community, be available and approachable.
2. Actively engages participants in the Day Centre and broader community to identify specific issues and provide supports related to:
 - Socialization in the community/reducing isolation
 - Physical health and wellness
 - Harm Reduction
 - Meaningful activity
 - Self-esteem building
 - Community inclusion
 - Housing
3. Document regularly in individual client files and logs, relevant/required information.
4. Respond to client needs for assistance, with information and resources that we can provide, encouraging them to take action for themselves.
5. Plan and implement recreational activities based on individual social, practical and leisure needs.
6. Ensures that Day Centre activities are integrated with, and supportive of other Wesley Urban Ministries programs that encompass the population using the Day Centre

7. Supports and empowers participants in enhancing their health, wellness and community inclusion through the development and facilitation of group and individualized social, recreational, volunteer and peer led activities.
8. Use food preparation and minor cleaning of kitchen and Day Centre duties as a means of engaging clients in meaningful activity and discussions.
9. Provide coverage for other employees on shift as required.
10. Interact with social, health and community service providers as required.
11. Monitor the facilities and surrounding outside areas to ensure safety, security and community acceptance.
12. Respond to emergencies provides crisis intervention and conflict resolution.
13. Participate in unit/staff meetings.
14. Other duties as assigned.

QUALIFICATIONS:

1. Post-secondary degree/diploma in Social Services or relevant equivalent.
2. A background in recreation leadership and/or related experience
3. At least two years of experience in an urban core setting working with adults living with addictions, mental illness and/or homelessness.
4. Experience in teams that include staff, volunteers, and clients in a low demand drop in environment.
5. An awareness of community services in the Hamilton region, particularly regarding issues of poverty and mental illness.
6. Good communications skills.
7. Must be willing to work flexible hours.
8. Non-violent crisis intervention and 1st aid/CPR training.

Competencies

Customer Service

1. Builds constructive relationships characterized by a high level of acceptance, cooperation and mutual respect
2. Helps to create and contributes to a work environment that embraces and appreciates diversity
3. Values and respects the internal and external customers to the organization

Accountability

1. Takes personal responsibility for the quality and timeliness of their work, and team work
2. Believes, respects and adheres to the vision, mission and values of Wesley Urban Ministries

Commitment

1. Demonstrates an understanding of Wesley Urban Ministries Mission, Vision and Values through service delivery approach
2. Acts with integrity
3. Demonstrates a knowledge of the code of ethics of working in social services
4. Adapts to changing program requirements, conditions and work responsibilities

Please send resumes to: hr@wesley.ca

Wesley Urban Ministries is an equal opportunity employer. We encourage applications from all qualified applicants. Only candidates selected for an interview will be contacted. No phone calls please.

More information about Wesley can be found on our website at www.wesley.ca.